



COLLEGE OF MANAGEMENT, NATIONAL UNIVERSITY OF
KAOHSIUNG
STUDENT EXCHANGE PROGRAM 2017-2018
Information Sheet for Partner Universities

As of June, 2016

GENERAL INFORMATION

Name of Institution	College of Management, National University of Kaohsiung
Mailing Address	700, Kaohsiung University Rd., Nanzih District, Kaohsiung 811, Taiwan, R.O.C.
Phone & Fax	(Phone) +886-7-5919-311 (Fax) +886-7-5919-312
Website	[College of Management, National University of Kaohsiung] In English: http://com.nuk.edu.tw/bin/home.php?Lang=en In Chinese: http://com.nuk.edu.tw/bin/home.php
Contact Person	Professor Chih-Hsiang Chang Associate Dean Contact Address: cch@nuk.edu.tw Ms. Jennifer F-F. Chiang (Corresponding Staff) Coordinator Contact Address: cm@nuk.edu.tw

ACADEMIC CALENDER

	Spring semester	Fall semester
Teaching Period	February to June	September to January
Enrollment/Orientation	Second Week of February	Second Week of September
First Week of Classes	Third Week of February	Third Week of September
Last Week of Classes	Second Week of June	Second Week of January
Exam Period	Third Week of June	Third Week of January
Announcement of Examination Results	Early July	Early February

ACADEMIC & EXCHANGE RELATED INFORMATION

Number of Accepted Students	1 student for one academic year or 2 students for one semester
Status of Accepted Students	Special Student for College of Management, National University of Kaohsiung
Duration of Exchange	<u>One semester or one academic year</u>

	<p>(1) Academic year</p> <p>a) February 20, 2017 - January 19, 2018</p> <p>b) September 18, 2017 – June 22, 2018</p> <p>(2) Semester</p> <p>a) February 20, 2017 - June 23, 2017</p> <p>b) September 18, 2017 - January 19, 2018</p> <p>c) February 19, 2018 - June 22, 2018</p>
<p>Application Deadline</p>	<p><u>October 17, 2016, May 15, 2017, and October 16, 2017</u> for a), b), and c) schedules, respectively.</p> <p>*Fully completed application along with all required documents MUST reach Office of College of Management, National University of Kaohsiung by mail before the application deadlines.</p>
<p>Documents Required</p>	<p>(1) Application form (<i>prescribed form required</i>)</p> <p>(2) Recommendation letter from the institution (<i>prescribed form required</i>)</p> <p>(3) Recommendation letter from a faculty member of the institution (<i>prescribed form required</i>)</p> <p>(4) Official Transcript written in English (<i>must be an original document issued by the institution and include an original institutional stamp, signature or seal</i>)</p> <p>(5) Copy of Passport photo page</p> <p>(6) 3 copies of Identification Photograph (<i>Full color, 4cmx3cm, showing full front face, upper body and without headwear, solid color background. Including one to paste on the application form</i>)</p> <p>(7) Documents related to funding (<i>in order to apply for Certificate of Eligibility for a Status of Residence</i>)</p> <p><u>*Applicants need to show the sufficient funds:</u></p> <p>1. 1 year: more than NTD200,000</p> <p>2. 1 semester: more than NTD100,000</p> <p>a)For the applicants who are supplying the funds him/herself</p> <ul style="list-style-type: none"> • Bank Account Balance Statement of the applicant (<i>must be in English</i>) <p>b)In case the applicant supplies the funds through a scholarship</p> <ul style="list-style-type: none"> • Certificate of Payment of a Scholarship: a proof of scholarship endowed by Ministry of Education or Ministry of Foreign Affairs of R.O.C. (Taiwan) or any other scholarship provided by a government agency, university, college or private organization. <p>c)In case the sponsor takes in charge of the expenses payment</p> <ul style="list-style-type: none"> • Prescribed form for “Certificate for Expenses Payment” filled out by the sponsor • Bank Account Balance Statement of the sponsor (<i>must be in English</i>) • Certificate of Employment (or Verification of Employment) of the sponsor

	<ul style="list-style-type: none"> • Certificate of Yearly Income (or residence tax receipt, income tax receipt, a copy of a final income tax return, a tax receipt from work) of the sponsor <p>(8)Proficiency in Chinese (<i>prescribed form required</i>)</p> <p>*This is not necessary in case the applicant wishes to study only at the College of Management.</p>
Method of Selection	College of Management, National University of Kaohsiung will decide the acceptance based on all submitted documents.
Notification of Acceptance	College of Management, National University of Kaohsiung will send the letter of acceptance to your university.
Courses Available for Exchange Students	<p>Please refer to the course offering at College of Management, National University of Kaohsiung</p> <p><u>Department of Finance:</u></p> <ul style="list-style-type: none"> ➤ Brief introduce/ http://www.nuk.edu.tw/files/11-1000-685.php?Lang=en ➤ Course introduce/ http://fin.nuk.edu.tw/files/15-1003-689,c137-1.php?Lang=zh-tw <p><u>Department of Asia-Pacific Industrial and Business Management:</u></p> <ul style="list-style-type: none"> ➤ Brief introduce/ http://www.nuk.edu.tw/files/11-1000-684.php?Lang=en ➤ Course introduce/ http://www.apibm.nuk.edu.tw/files/11-1004-173.php http://www.apibm.nuk.edu.tw/files/15-1004-6542,c173-1.php?Lang=zh-tw <p>*Students may attend a seminar class as an auditor only if the seminar's professor gives his or her approval.</p> <p>*The students who meet sufficient Chinese language levels are eligible to take some major subjects offered by <u>College of Management</u>.</p>
Course Registration	At the beginning of each semester
Eligible Credits	Basically, the available course per 1 semester will be allowed for <u>maximum 10 credits</u> . However it is possible for student(s) to take <u>more than 10 credits</u> , if their university would require.
Facilities Available	Students can use the same facilities as regular students.

OTHERS

Accommodation	<p>Artistic Student House is a privately-owned apartment located just across the street of NUK campus. The Artistic Student House requires a deposit of NTD1,500 when signing the contract. Two types of housing units are available:</p> <ul style="list-style-type: none"> a. Unfurnished Single Room: NTD4,000 per month excluding utilities. b. Furnished Single VIP Suite: NTD600 per day excluding utilities. <p>For details, please click http://www.imba.nuk.edu.tw/files/11-1000-90.php</p>
Living Costs	Depending on each student's lifestyle. The average monthly costs of living in Kaohsiung are about NTD12,000, including housing cost.
Visa	College of Management, National University of Kaohsiung will apply for the

	Certificate of Eligibility for a Status of Residence on behalf of the exchange students.
Insurances	<p>It's mandatory for all international students to have health insurance. According to "The National Health Insurance Act," international students can start to enroll in the National Health Insurance six months after the day they obtain legal residency. As a result, international students are required to enroll in transitional health insurance for the first 6 months.</p> <p>Student's Accident Insurance, Every semester cost about NTD335.</p> <p>National Health Insurance, Per semester from the 2nd semester cost about NTD4,494.</p> <p>Transitional Health Insurance, First 6 months after enrollment cost about NTD3,000.</p>